

**Lake Brantley High School**  
**SAC Minutes**  
**October 11, 2011**

**SAC Members Present:** Brenda Brubaker, Julie Collins, Mary Cumberland, Marybeth Delfiaccio, Catherine Drohan, Katy Farmer, Lauren Mickler, Lucas Ryan, Terry Sanks, Joe Trybus, Steve Zadrozny

The following members were absent: Laura Napoleon, Mary Williams, Lori Zollman

**Call to Order:** The meeting was called to order at 6:32 p.m., Steve Zadrozny chairing.

**Old Business:**

✚ **September Minutes:**

Brenda Brubaker moved to accept the September minutes as submitted. Mary Cumberland seconded the motion. Minutes were unanimously approved.

✚ **2011-212 SIP Update**

Joe Trybus advised everyone that the SIP was approved as submitted. All voting members present affixed their signatures to the document. SAC Secretary will solicit signatures from absentee members. We will have to complete a mid-year review as numbers become available. There was a general discussion about committees and parental involvement in these committees as required by SACS CASI.

**New Business:**

✚ **Budget Report**

- There was one request submitted to the Budget Committee for consideration at this meeting. Steve Zadrozny presented the request from the Link Crew Freshman Orientation Program in the amount of \$4,525.00 for the 2012-2013 School Year. The Budget Committee had several questions regarding the request (How much partial funding would be helpful?, How are donations accounted for in the projected budget?, Did the \$1,000.00 paid by SAC last year pay for last years motivational speaker or will it pay for one this year?) and recommended to the members that consideration of this request be tabled until the November meeting when a representative from Link Crew could attend the Budget Committee meeting.

Mary Beth Delfiaccio motioned to table consideration of the request until November's meeting. Julie Collins seconded the motion and the motion was carried unanimously.

The SAC Secretary will notify the Link Crew of the date and time for the next Budget Committee Meeting so that they may present their request in person.

✚ **Principal's Report**

- Joe Trybus reported that these past two weeks have been extremely busy on campus. A "testing bonanza" of End of Quarter Exams in Biology, Geometry, and Algebra I. Tomorrow is PSAT, FCAT retakes throughout the week, six different tests have been scheduled over a very short window. It has been stressful, but very well organized. The faculty is focused, the students are stressing. It's a lot for the kids to do – some of them having a chapter test one day, a unit test the next, followed by an End of Quarter Exam a week later. It seems that the older students are fairing better with this crunch than the 9<sup>th</sup> and 10<sup>th</sup> graders who are struggling under the weight. The quarter ends Friday, and the faculty has a work day on Monday and will be finalizing grades.
- Joe reported that Dr. Jessica Webb has been immersed into the SACS CASI process. All committees have met and records of dates, times, minutes, etc. are all in place. The month of October is a time for discussion and collection of artifacts that support what a great school we have. The Accreditation Committee will be visiting the campus in April.

## Environmental Club

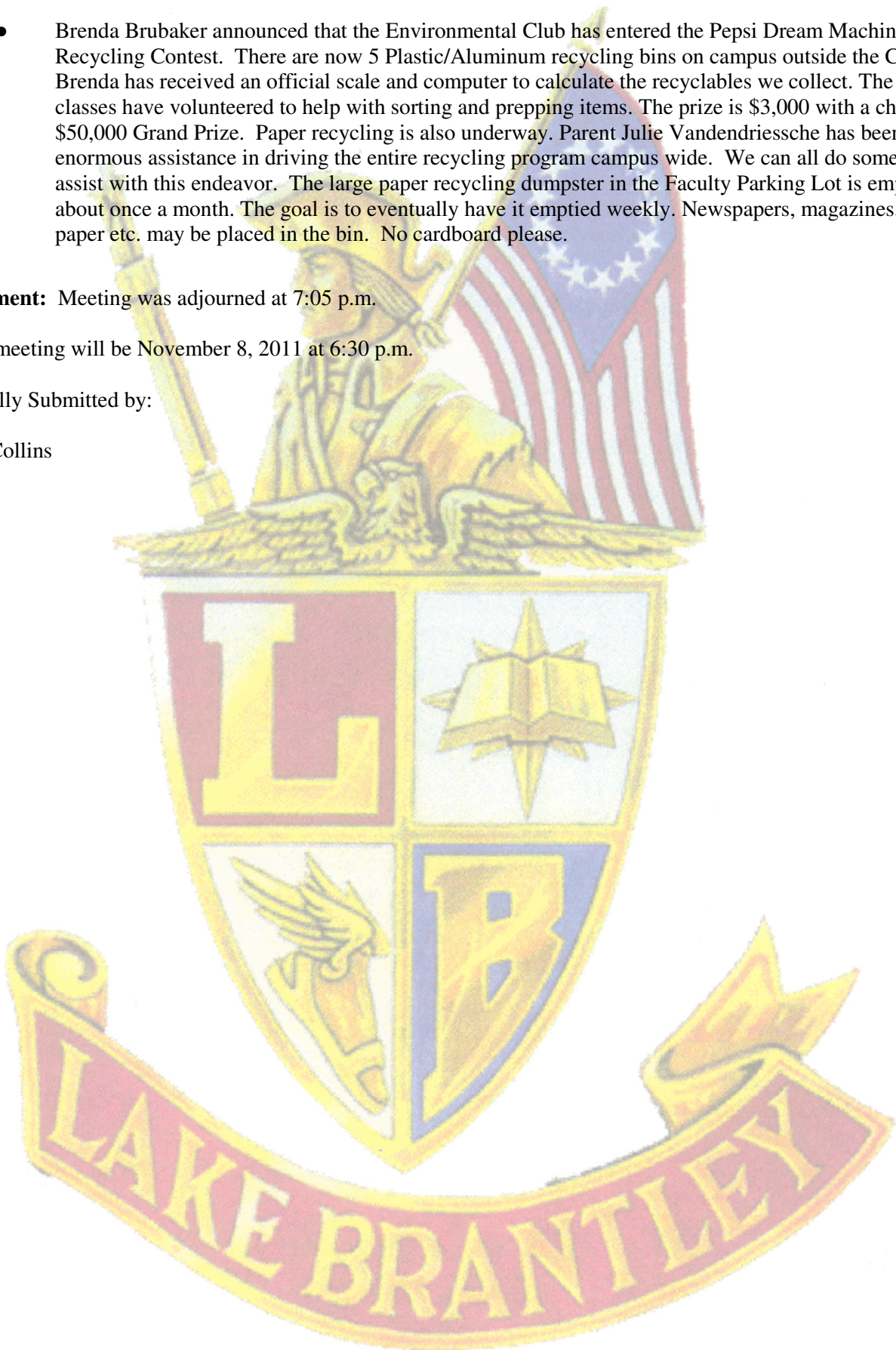
- Brenda Brubaker announced that the Environmental Club has entered the Pepsi Dream Machine Recycling Contest. There are now 5 Plastic/Aluminum recycling bins on campus outside the Cafeteria. Brenda has received an official scale and computer to calculate the recyclables we collect. The autistic classes have volunteered to help with sorting and prepping items. The prize is \$3,000 with a chance at a \$50,000 Grand Prize. Paper recycling is also underway. Parent Julie Vandendriessche has been of enormous assistance in driving the entire recycling program campus wide. We can all do something to assist with this endeavor. The large paper recycling dumpster in the Faculty Parking Lot is emptied about once a month. The goal is to eventually have it emptied weekly. Newspapers, magazines, office paper etc. may be placed in the bin. No cardboard please.

**Adjournment:** Meeting was adjourned at 7:05 p.m.

Our next meeting will be November 8, 2011 at 6:30 p.m.

Respectfully Submitted by:

Julie M. Collins  
Secretary



**Addendum to October 2011 SAC Meeting – Sent Via Email to all Members**

**October 20, 2011**

Good Morning LBHS SAC Members!

It has been brought to my attention that our minutes from August and September 2011 do not include a formal vote to approve the 2011-2012 SAC Budget. While we held budget discussions and have allocated funding on two budget requests, the total annual projection of budget allocation requires a formal vote.

Our 2011-2012 Budget reflects a beginning balance of \$11,430.77.

To date we have allocated the following expenses: \$1,200.00 to the PBS program  
\$ 469.00 to the Flying Squirrels Robotics Club

Based on the 2010-2011 expenditures we anticipate the following budget requests:

Turnitin.com - \$4,020.00  
Postage for Climate Survey - \$500.00

Pending Review:

Link Crew - \$1,000.00 (They have submitted a budget request for \$4,525.00 this year)

Lake Brantley Crew Team - They have submitted a request for an unspecified amount - clarification and proper documentation to be forwarded for consideration at the November meeting.

The motion is made by Mary Williams that SAC accept the starting Budget Balance of \$11,430.77 and continue to entertain all budget requests with the goal being to earmark and encumber all SAC funds throughout the current school year. The motion is seconded by Julie Collins.

Please cast your vote as: Yes, No or Abstain via email to me no later than this afternoon, October 20th.

Thanks for all that you do!

Respectfully Submitted,

Julie M. Collins  
SAC Secretary

**October 24, 2011**

Happy Monday Morning!

I am pleased to announce that the motion for SAC to accept the starting Budget Balance of \$11,430.77 and continue to entertain all budget requests with the goal being to earmark and encumber all SAC funds throughout the current school year. The motion is seconded by Julie Collins has been carried unanimously.

Thanks to all for your prompt action on the motion. Have a great week!

Respectfully Submitted,

Julie Collins  
SAC Secretary