



Seminole County Public Schools Community Service Program

What is the purpose of Community Service? * To encourage students to develop a sense of responsibility for others within their community.
* To help students foster an understanding of the value of volunteerism and the rewards of helping others.

What are the benefits of Community Service? * At the conclusion of the 75 hours of community service students will receive .5 credit * Universities value student volunteerism * To qualify for The Florida Academic Scholarship (100% of tuition and fees) through Bright Futures Scholarship program a student is required to complete 75 hours of community service.

What are the guidelines for Community Service? * All guidelines are based upon state and SCPS directives, they are not school-based.

- The Community Service Application must be approved and on file PRIOR to a student volunteering. Hours are not retroactive.
- Only approved SCPS community service sites will be accepted.
- All 75 hours must be completed within one calendar year.
- The 75 hours may be completed at either one or two approved agencies. Note: If a student chooses two approved sites, a minimum of 25 hours must be served at one of the sites and the remaining 50 hours at the second approved site.
- If a student wishes to complete community service at their own high school a maximum of 25 hours will be accepted. Note: hours must be earned beyond the school day and the club/organization must be listed on the community service application.
- Community service hours beyond the 75 will not be approved for additional credit. These hours may be used for college applications or resumes.
- *Community service hours will not be accepted for any of the following circumstances:* * service for which a student receives compensation * court-directed community service * service that is a prerequisite for employment * fundraising for a school sponsored activity * attendance at religious services, retreats, self-improvement courses, conferences or workshops * service to one's own family * unsupervised service * volunteering to promote a particular religious political point of view or person

What are the procedures for completing Community Service?

- 1) Review the SCPS approved list of community service sites. A copy of the approved list is available in the Guidance Office at the high school.
- 2) Contact an approved community service site and speak with the site supervisor.
- 3) Complete the community service application below. Remember to include the student, parent and the supervising agency signatures.
- 4) Take the *completed* community service application to your guidance counselor for final approval.
- 5) A copy of the community service application will be retained in Guidance.
- 6) Begin volunteering. Remember, you have ONE calendar year to complete all 75 hours. The calendar year begins day of counselor's signature.
- 7) It is the students' responsibility to keep track of their volunteer hours on the Community Service Log.
- 8) At the conclusion of the 75 hours the student must submit the original Community Service Application, the Community Service Log and a 2-3 page double-spaced, reflective essay that includes why you chose that specific site, what duties you performed and what you gained personally from the experience. If a student volunteered at two sites, one essay may address the experiences from both sites.

Student's Pledge while volunteering: * Demonstrate an interest in the experience * Cooperate with all persons involved * Adhere to all rules and regulations of the site * Act in an ethical manner at all times * Attend training as required * Inform the supervisor in the event of an illness or an emergency * Be punctual * Maintain an accurate list of all hours volunteered

SCPS COMMUNITY SERVICE STUDENT VOLUNTEER APPLICATION

Student Name _____ Grade _____ School Year _____ Date of Birth _____
Address _____ Phone _____ High School _____

I agree to comply with the SCPS guidelines and the Student's Pledge while completing community service:

Student Signature: _____ Date: _____
Parent Signature: _____ Date: _____

Name of approved SCPS Community Service Site: _____
Address _____ Phone _____
Indicate the number of hours per week the student is scheduled to volunteer: _____ Days scheduled _____
Please describe the duties the student will perform: _____
Name of the Contact Person agreeing to supervise student: (Please Print) _____
Signature of Contact Person: _____ Date: _____

Guidance Counselor Approval: _____ High School _____ Date _____
(retain a copy of this application in guidance) 75 hours completed Date _____ Counselor: _____