

# LAKE BRANTLEY HIGH SCHOOL ENROLLMENT CHECK LIST

THESE RECORDS ARE REQUIRED TO REGISTER.  
SOME RECORDS MAY DEPEND ON YOUR PERSONAL SITUATION.



<b>A. SCHOOL RECORDS</b>  <input type="checkbox"/>	Incoming 9 <sup>th</sup> graders need their 8 <sup>th</sup> grade report card brought to Guidance.  <input type="checkbox"/>	Incoming 9 <sup>th</sup> - 12 <sup>th</sup> graders need a withdrawal form and transcripts from their current school.  <input type="checkbox"/>	<i>Non-English transcripts must be brought in to be translated into English prior to enrollment.</i>	
<b>B. BIRTH CERTIFICATE,</b>  <input type="checkbox"/>	<b>C. CURRENT PHYSICAL</b>  <input type="checkbox"/>	Have you ever been a Florida Public School student before? If "YES" you don't need a physical.  <input type="checkbox"/>	If "NO" you will need either a new physical or a prior physical that is less then one year old. It must be from a U.S. state. <input type="checkbox"/>	
<b>D. IMMUNIZATIONS</b>  <input type="checkbox"/>	All students must have a "Blue Original 680 Immunization Certificate on file w/ LBHS.  <input type="checkbox"/>	If coming from another Florida school you must use a copy of <b>BOTH SIDES</b> of the Blue Original 680.  <input type="checkbox"/>	Out of state shot records must be taken to a Florida Physician or the Seminole County Health Dept. to be transferred to a 680.  <b><u>SEMINOLE COUNTY SCHOOLS DO NOT ACCEPT COMPUTER PRINTOUTS OF IMMUNIZATIONS!</u></b>	
<b>E. OWNED RESIDENCE</b>  <input type="checkbox"/>	Copy of Purchase Agreement, <b>OR</b> Homestead Tax Exemption, <b>OR</b> Warranty Deed. <b>AND</b>  <input type="checkbox"/>	1 (ONE) Bill verifying the address: Power, Phone, Utilities, Cable. <b>AND</b>  <input type="checkbox"/>	<b><u>1(ONE) OF THE FOLLOWING:</u></b> Drivers License, <b>OR</b> Auto Registration, <b>OR</b> Voter Registration  A student found to be residing outside of Lake Brantley's designated zone or determined to have provided false or misleading information at registration shall immediately be transferred to the school serving the student's residential attendance zone.	
<b>F. RENTAL RESIDENCE</b>  <input type="checkbox"/>	Copy of <b>SIGNED</b> Lease. <b>AND</b>  <input type="checkbox"/>	1 (ONE) Bill verifying the address: Power, Phone, Utilities, Cable, or a work order showing services have been requested. <b>AND</b>  <input type="checkbox"/>	<b><u>1(ONE) OF THE FOLLOWING:</u></b> Drivers License, <b>OR</b> Auto Registration, <b>OR</b> Voter Registration  *To change or update your address a signed lease/deed and a current electric bill and updated drivers license must be presented immediately. These documents are also required for a bus assignment change.	
<b>G. IF PARENT/S AND STUDENT/S ARE RESIDING WITH OTHER FAMILY MEMBERS, OR FRIENDS</b>  <input type="checkbox"/>	Both parties must complete SCPS Form #1312S <b>VERIFICATION OF RESIDENCE.</b> and parents must have changed their drivers license to that address.	Primary owner or renter must supply all of the same information required for letters E or F.  <input type="checkbox"/>	<b>H. IF PARENTS ARE SEPERATED</b>  <input type="checkbox"/> A notarized statement from the enrolling parent that the child resides with him / her and recorded in the student's records as the residential parent. <input type="checkbox"/>	
<b>I. IF PARENTS ARE DIVORCED</b>  <input type="checkbox"/>	1(ONE) of the following is required: Copy of Divorce that shows which parent has <b>PRIMARY PHYSICAL RESIDENCE</b> Copy of <b>COURT ORDERED CUSTODY OR GUARDIANSHIP.</b>		<b>J. GUARDIANSHIP</b>  <input type="checkbox"/> Extenuating circumstances are required to be documented if a student is to reside with someone other than a parent. The SCPS Form #893 <b>STUDENT NOT RESIDING WITH PARENT</b> must be submitted to the Executive Director of Secondary Education. Call 320-0073 for an appointment w Mr. Griffin, for approval. (SCPS Pupil Progression Plan, 2008-2009)	

SEMINOLE COUNTY HEALTH DEPT.  
400 W. AIRPORT BLVD SANFORD  
FOR PHYSICAL AND IMMUNIZATION - 407-665-3281

★ **OR**  
THIS LOCATION FOR IMMUNIZATIONS ONLY  
132 SAUSALITO BLVD.  
407-665-3409-WINN-DIXIE PLAZA

WALK-INS ONLY MON/WED/FRI

